



# Approved Meeting Minutes

## Board Meeting

### September 11, 2014

Present: Chairman Howard Rudd, Secretary/Treasurer John Norman, Directors Nick Alexander, Ed Benoit and Jim Gray

Corporate Counsel: Larry Larson, Law Offices of Gregory D. Thatch

Corporate Staff: CEO Chris Robles and Board Secretary Lonnye Heple

## II. Action Items

### a. Approval of August 14, 2014 Board Meeting Minutes

Secretary/Treasurer Norman made a motion to approve the minutes of the August 14, 2014 Board Meeting. Director Alexander seconded the motion.

Vote: Motion Carried 5-0

Yes: Chairman Rudd, Secretary/Treasurer Norman, Directors Alexander, Benoit and Gray

### b. Approval of August 21, 2014 Special Board Meeting Minutes

Director Gray made a motion to approve the minutes of the August 21, 2014 Special Board Meeting. Director Benoit seconded the motion.

Vote: Motion Carried 4-0

Yes: Chairman Rudd, Secretary/Treasurer Norman, Directors Benoit and Gray  
Abstentions: Director Alexander

### c. Approve 2014 TechCon Sacramento Event Sponsorship

Secretary/Treasurer Norman made a motion to accept staff's recommendation to approve a \$2,500 sponsorship for the SARTA 2014 TechCon Sacramento Event. Director Alexander seconded the motion.

Vote: Motion Carried 5-0

Yes: Chairman Rudd, Secretary/Treasurer Norman, Directors Alexander, Benoit and Gray

### d. Approve Economic Development Loan from the City of Roseville to the Roseville Community Development Corporation

Director Gray made a motion to accept staff's recommendation to approve the First Amendment to the Agreement Between the City of Roseville and the Roseville Community Development Corporation for a loan from the Housing Trust Fund in the amount of \$1,158,946 as written or revised and subject to Roseville City Council approval and approval of the change in policy as to how the funds may be used. Secretary Treasurer Norman seconded the motion.

Vote: Motion Carried 5-0

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Yes: Chairman Rudd, Secretary/Treasurer Norman, Directors Alexander, Benoit and Gray

**e. Approve Contract for 246 Vernon Street Tenant Improvement**

Secretary/Treasurer Norman made a motion to accept staff's recommendation and authorize the CEO to execute a contract with ICON General Contractors to complete the required upgrades at 246 Vernon Street. Director Alexander seconded the motion.

Vote: Motion Carried 5-0

Yes: Chairman Rudd, Secretary/Treasurer Norman, Directors Alexander, Benoit and Gray

**III. Discussion Items**

**a. Concert Budget Update – Chris Robles**

CEO Robles provided an update on the budget for the Town Square Concert scheduled for September 13, 2014.

No Action Required

**b. Housing Program Update – Chris Robles**

CEO Robles informed the Board that 1105 Windermere is currently in escrow and should close in the next few weeks. The RCDC did receive a 10% return.

The property on Hastings should be placed on the market very soon.

No Action Required

**IV. Non-Agenda Public Comments**

Chairman Rudd opened the floor for public comments.

None Received

**V. Board and Staff Comments**

- Director Gray
  - Requested a procedure be set and in place should someone from the public want to address the Board regarding items not on the agenda.
  - Requested a sponsorship for the Roseville Fire Fighters Benefit Golf Tournament.
  - Requested that on a future agenda an item be placed to direct the CEO to solicit Requests for Proposals for legal counsel.
  - Sunday, September 14, 2014 will be this seasons last Music in the Park featuring Mumbo Gumbo.
- Secretary/Treasurer Norman
  - The Animation Festival will be held October 24-25, 2014
- CEO Robles
  - Quality Clothing located at 244 Vernon Street will soon be serving coffee.

**VII. Adjournment – 9:10 a.m.**